

SUTTONS BAY TOWNSHIP: NOTICE OF PUBLIC MEETING:

The Regular Meeting of the Suttons Bay Township Board is hereby called for 5:15 PM Wednesday, December 8, 2021.

This meeting is being held face-to-face at the Suttons Bay / Bingham Fire and Rescue Authority meeting room at 201 N. St Mary's Avenue in Suttons Bay. Due to continuing concerns about Covid transmission there will also be a Zoom link for remote attendance. Any unvaccinated member of the Public in attendance is required to wear a mask. Others should use their own judgement as to mask wearing.

PRELIMINARY AGENDA

CALL TO ORDER

Board Members: Announce Name, Position, Present Physical Location if not Present

APPROVAL OF THE AGENDA

PUBLIC COMMENT: and communications about items not on the agenda

REPORTS:

- Treasurer
- Planning & Zoning
- Fire Authority
- Parks & Recreation
- Facilities

OLD BUSINESS:

1. Approval of the Minutes: Previous Meetings
2. Payment of the Bills
3. Adopt Ordinance #2-21 "Repeal of the Seal Bid Ordinance
4. Engineering Quote from Gosling-Herman parking lot

NEW BUSINESS:

1. TBA tax collection resolution
2. Expiration of Emergency Declaration-zoom meetings
3. Accept Resignation letter from Rich Bahle from Fire Board
4. Appoint Dorothy Petroskey to Fire Board for term ending August 31, 2024
5. Board Appointments to committees

PUBLIC COMMENT / BOARD MEMBER COMMENTS / ADJOURNMENT

ZONING ADMINISTRATOR'S REPORT

SUTTONS BAY TOWNSHIP

November 2021 (to-date)

For December 2021 Planning Commission and Township Board Meetings

Prepared by Steve Patmore

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY STRUCTURES	OTHER
Nov. 2021 (to date)	4	1	1	2	0
Year To Date	44	17	10	15	2
Year to date 2020	37	10	6	20	1
Year to date 2019	36	17	10	9	0
Year to date 2018	38	19	7	12	0
Year to date 2017	38	16	5	14	3
Year to date 2016	37	8	11	14	4
Year to date 2015	28	10	7	10	1
Year to date 2014	18	3	5	10	0

1966 S. Lake Leelanau Dr. – shop/studio/storage
1383 S. Donnybrook - New Single-Family Dwelling
1596 N. West Bayshore Dr. – Solar Array
685 S. Stony Point Rd. – deck addition

Revisions to existing Land Use Permits

Land Divisions:

- Several questions about splitting of land – preliminary reviews.

Zoning Board of Appeals:

- Application pending for Appeal of Site Plan Review

Short Term Rentals:

- 34 Short-Term Rental Permits issued for 2021 (28 Renewal Permits– 6 New Permits).
- Renewals being accepted for 2022.
- Many questions on short-term rentals

Other:

- Inquiries about guest houses.
- Many general questions on properties and real estate sales.

DRAFT MINUTES

SUTTONS BAY TOWNSHIP REGULAR MEETING – NOVEMBER 10, 2021

This meeting is being held face-to-face at the Suttons Bay-Bingham Fire and Rescue Authority meeting room at 201 N. St. Mary's Avenue in Suttons Bay, Michigan. Due to continuing concerns about Covid transmission there will also be a Zoom link for remote attendance. Any unvaccinated member of the Public in attendance is required to wear a mask. Others should use their own judgment as to mask wearing.

CALL TO ORDER – REGULAR MEETING

Rich Bahle, Supervisor, called the Township Board Meeting to order at 5:15 pm.

ROLL CALL - Quorum Present

Present: Rich Bahle, Fire Dept.; Sandy VanHuystee, Fire Dept. Debbie Slocombe, Fire Dept., Tom Nixon, Fire Dept.

Absent and excused: Dorothy Petroskey

Staff Present: None

Also in attendance via Zoom: Marge Johnson

APPROVAL OF THE AGENDA

Sandy VanHuystee/moved, Debbie Slocombe/supported, to approve the agenda as amended, adding under New Business -Parks - Icei Rink Equipment, and Appoint Roger Suppes as ZBA alternate, PASSED.

PUBLIC COMMENT

Bill Perkins, lives in the Village and helps with the ice rink. Perkins suggested that the ice rink park be paved, the ice rink liner could be rolled up, it could then be used for basketball courts with lights thru Christmas, rolling the ice rink liner out in December and freezing the ice rink. There should be a shed at the ice rink so people can change shoes into skates.

Gary Hoensheid, Suttons Bay Township, has been looking for a snowblower for the ice rink park, as well as snow blowing a trail at Herman Park. At Fergusson's the Township, as well as non-profits, get a 12% discount on the purchase of a Honda Snowblower.

Rich Bahle said letters have been sent to the Board from individuals who are making suggestions about how to use the funds the township will be receiving from the federal government.

REPORTS:

- **Treasurer** Account set up for \$124,000 for rescue funds received.
- **Planning & Zoning**– Steve Patmore, Z.A., submitted his report.
- **Fire Authority** - Monthly meeting held last night. Runs are up. Looking at making some facility changes in living arrangements and addressing plumbing issues. Fire Authority looking for 2% funds from the Tribe to help with those improvements.
- **Parks & Recreation** - Debbie Slocombe said a sign have been installed at Graham Green Park. The sign from Vic Steimel Park has been stored for now. Leelanau Soccer Club has seeded and fertilized the the soccer field.
- **Faciliites** - No report.

OLD BUSINESS

1. Approval of the Minutes: Previous Meetings

Tom Nixon/moved, Sandy VanHystee/supported, to approve the October 13, 2021 Minutes, PASSED.

2. Approval of the Bills - Sandy VanHuystee said there is a bill from Consumers Power. *Rich Bahle/moved, Sandy VanHuystee/suported, to approve the bills in the amount \$23,860.17, PASSED.*

NEW BUSINESS

1. Additional Computer Terminal for Public Access for Property Tax Information

The Board reviewed information for an additional computer terminal for public access for property tax information. Netlink submitted a proposal of \$1,750.00 for the computer terminal.

Rich Bahle said the computer terminal will be asset for the Board of Review.

Rich Bahle/moved, Tom Nixon/supported to approve the proposal from Netlink to acquire the computer as specified in the proposal in the amount of \$1,750.00, passed.

2. Review of Current Township "Sealed Bid Ordinance #1-1994."

Rich Bahle said the Sealed Bid Ordinance of 1994 is out ot date. The Board may want to do something different. A letter was received from MTA upon request of Rich Bahle. There is no State requirement that the township have a sealed bid ordinance. A State law has been repealed regarding a sealed bid Ordinance.

Rich Bahle said he will some research the issue and come back to the December meeting

Consensus to table the Sealed Bid Ordinance #1-1994 to the December meeting.
 to table the Sealed Bid Ordinance #1-1994 to the December meeting.

3. Reappoint Township Representatives to the Suttons Bay-Bingham Fire

Authority - Rich Bahle and Mike Hill

Rich Bahle/moved, Sandy VanHuystee/supported, to appoint Rich Bahle and Mike Hill to the Suttons Bay-Bingham Fire Authority. Bahle's term to August 31, 2024 and Mike Hill' term to August 31, 2023, PASSED.

4. Park - Ice Rink Equipment

Dennis Rathnaw, Parks & Rec Supervisor, submitted a plan to spend \$5,000 to upgrade the ice rink park which includes purchasing and installing end boards for hockey, a snowblower and a storage shed.

Rich Bahle recommends that the end boards be purchased and installed and spend \$2,500 instead of \$5,000 at this time, also a snowblower should be purchased. The existing shed could be used this year.

Dennis Rathnaw answered questions from Tom Nixon about the end boards.

Tom Nixon said there should be a site plan for the Ice Rink Park showing a concept of options for the park. Money should be put in the budget next year for expenditures for the Ice Rink Park. Think about using the park for the entire year.

Dennis Rathnaw said there is some enthusiasm about using the ice rink park year round.

Rich Bahle/moved, Tom Nixon/supported, to authorize the expenditure of no more than \$5,500.00 to purchase a full rink of modular plastic board system for an ice rink and authorize the Chair Person to sign the order form, PASSED.

Rich Bahle/moved, Sandy VanHuystee/supported, that Dennis Rathnaw investigate purchasing a snowblower in an amount not to exceed \$3,500.00, with the donors raising half of the money.

Discussion on the motion: Tom Nixon said the township should find out how other communities are getting rid of snow.

Motion passed.

5. Appoint Roger Suppes as an alternate to the ZBA

Rich Bahle the ZBA will be meeting in the future, and there could be some potential conflicts.

Rich Bahle/moved, Sandy VanHuystee/supported, to appoint Roger Suppes to the ZBA as an alternate member for a 3 year term ending December 31, 2023.

passed.

PUBLIC COMMENT/BOARD MEMBER COMMENTS

Tom Nixon said there are letters from township residents who are making suggestions on how to use the COVID funds.

Debbie Slocombe said a range gauge has been donated to Herman Park, the Minutes of Parks & Rec will be sent to the Board.

Sandy VanHuystee said we may want to look into lighting of the parks for security purposes.

Rich Bahle said the township should look at the needs of the Township for the use of the COVID funds.

ADJOURNMENT - Rich Bahle adjourned the meeting at 6:14 p.m.

Minutes by Marge Johnson, Recording Secretary

Sandy VanHuystee, Clerk

11:29 AM

12/01/21

Suttons Bay Township
Unpaid Bills Detail
 As of December 8, 2021

Type	Date	Num	Due Date	Aging	Open Balance
CDM Mobile Shredding, L					
Bill	12/08/2021		12/18/2021		85.00
Total CDM Mobile Shredding, L					85.00
Christy Brow					
Bill	12/01/2021		12/11/2021		444.67
Total Christy Brow					444.67
Debbie Slocombe					
Bill	12/01/2021		12/11/2021		127.45
Total Debbie Slocombe					127.45
Dennis Rathnaw					
Bill	12/08/2021		12/18/2021		1,539.16
Total Dennis Rathnaw					1,539.16
Dorothy Petroskey					
Bill	12/01/2021		12/11/2021		1,694.84
Bill	12/01/2021		12/11/2021		2,849.24
Bill	12/08/2021		12/18/2021		254.01
Total Dorothy Petroskey					4,798.09
DTE Energy					
Bill	12/08/2021		12/18/2021		71.74
Total DTE Energy					71.74
Federal Tax Deposit					
Bill	12/08/2021		12/18/2021		1,819.54
Total Federal Tax Deposit					1,819.54
GFL ENVIRONMENTAL					
Bill	12/08/2021		12/18/2021		2.85
Total GFL ENVIRONMENTAL					2.85
Integrity Business Solutions					
Bill	12/08/2021		12/18/2021		114.95
Total Integrity Business Solutions					114.95
Jill Williamson					
Bill	12/08/2021		12/18/2021		150.00
Total Jill Williamson					150.00
Marge Johnson					
Bill	12/08/2021		12/18/2021		147.76
Total Marge Johnson					147.76
Michigan Assessing Service					
Bill	12/08/2021		12/18/2021		3,748.16
Total Michigan Assessing Service					3,748.16
Netlink					
Bill	12/08/2021		12/18/2021		147.00
Total Netlink					147.00
Richard Bahle					
Bill	12/01/2021		12/11/2021		1,181.11
Total Richard Bahle					1,181.11

11:29 AM

12/01/21

Suttons Bay Township
Unpaid Bills Detail
 As of December 8, 2021

Type	Date	Num	Due Date	Aging	Open Balance
Sandra Van Huystee					
Bill	12/01/2021		12/11/2021		2,083.10
Total Sandra Van Huystee					2,083.10
Spectrum Business					
Bill	12/08/2021		12/18/2021		275.67
Total Spectrum Business					275.67
State of Michigan					
Bill	12/08/2021		12/18/2021		461.40
Total State of Michigan					461.40
Steven Patmore					
Bill	12/01/2021		12/11/2021		2,857.26
Total Steven Patmore					2,857.26
Tom Nixon					
Bill	12/01/2021		12/11/2021		127.45
Total Tom Nixon					127.45
William Drozdalski					
Bill	12/08/2021		12/18/2021		140.97
Total William Drozdalski					140.97
Williams & Bay					
Bill	12/08/2021		12/18/2021		35.00
Total Williams & Bay					35.00
TOTAL					20,358.33

SUTTONS BAY TOWNSHIP
LEELANAU COUNTY, MICHIGAN

ORDINANCE # _____ OF _____

An Ordinance to Repeal a certain Ordinance labeled "SEALED BID ORDINANCE #1-94" adopted January 12, 1994.

THE GENERAL LAW TOWNSHIP OF SUTTONS BAY ("Township") ORDAINS:

SECTION 1. Purpose.

This ORDINANCE shall repeal the above referenced Ordinance, SEALED BID ORDINANCE #1-94. The Township determines that the ORDINANCE fails to allow flexibility to current and future Boards to determine appropriate dollar amounts and conditions for solicitation of bids and/or estimates when making purchases, hiring vendors, contractors, employees or advisors while acting in the best interest of the Township and find it prudent to instead develop procedures on a per-project basis.

SECTION 2. TITLE.

This ORDINANCE shall be known as the "REPEAL OF THE SEALED BID ORDINANCE".

SECTION 3. BOARD AUTHORITY REGARDING BIDDING, CONTRACTS & PURCHASING.

Township may, by Board action, determine the most appropriate method of responsibly purchasing equipment or vetting a contract for Services. This shall include, Sealed Bid, Qualification Based Selection, Design Build, or any other method which best protects the financial interests of the Township.

SECTION 4. Other Ordinances.

The provisions of this Ordinance shall supersede those of other ordinances where the provisions of this Ordinance may conflict with such other ordinance(s).

SECTION 5. Effective Date.

This Ordinance shall become effective immediately upon Publication of this Ordinance or a summary thereof in the local newspaper of record, as provided by Law.

The foregoing Ordinance was offered for adoption by Township Board Member _____, and was supported by Township Board Member _____, the vote being as follows:

YEAS:

NAYS:

ABSENT / ABSTAIN:

ORDINANCE DECLARED ADOPTED.

Sandra VanHuystee, Clerk
Suttons Bay Township

CERTIFICATION

I hereby certify that the above is a true copy of an Ordinance adopted by the Suttons Bay Township Board at a Regular Meeting held at the Township Hall on _____ pursuant to the procedures set forth by State Law.

Sandra VanHuystee, Clerk
Suttons Bay Township

CHECKLIST OF STEPS FOR ENACTMENT OF NONZONING ORDINANCE

(General Law Township)

___ 1. Determine whether Township has authority to enact ordinance regarding specific subject matter.

___ 2. ADOPT ORDINANCE by motion approved by majority of the members elect of the Township Board, on roll call vote, at any regular meeting or proper special meeting (minutes of meeting must reflect decision and vote).

___ 3. PUBLISH complete ordinance, or proper summary of ordinance, in newspaper circulating in Township within 30 days after adoption.

A. Each section of ordinance must be preceded by "catch line".

B. If summary of ordinance is published:

(1) It may be prepared by the person who drafted the ordinance or by the Township Board (or attorney).

(2) It must be written in clear and non-technical language.

(3) Each section must be preceded by a "catch line".

(4) It must designate the location in the Township where a true copy of the complete ordinance can be inspected or obtained.

___ 4. FILE AFFIDAVIT OF PUBLICATION from newspaper in Township ordinance records.

___ 5. FILE ATTESTED COPY OF COMPLETE ORDINANCE WITH COUNTY CLERK within one week after publication (not required if Township office is open to the public during regular hours on each business day).

___ 6. RECORD COMPLETE ORDINANCE in Township book of ordinances within one week after publication, with Certificate recording date of adoption of ordinance, names of Board members voting thereon, how each member voted, date of publication and name of newspaper, and (where applicable) date of filing of ordinance with County Clerk.

___ 7. DISTRIBUTE copies of new ordinance to appropriate Township officials.

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Bauckham, Sparks, Rolfe, Lohrstorfer & Thall, P.C.

Created on Tuesday, July 31, 2012



CONTRACT FOR SERVICES

From: Kevin S. Krogulecki, P.L.A.

Prepared For

Rich Bahle
Suttons Bay Township
321 N. St. Joseph St. #C
Suttons Bay, MI Zip

Project Name and Location

Herman Park Parking Lot Expansion
1060 S. Herman Rd.
Suttons Bay, MI 49682

Gosling Czubak Engineering Sciences, Inc. (GCES) and Suttons Bay Township (CLIENT) agree that GCES will perform the professional services described in the Proposed Scope of Work, subject to GCES's Terms and Conditions, attached.

Proposed Scope of Work

Gosling Czubak will provide the professional services described below:

- Topographic Survey of existing conditions
- Refine parking lot expansion conceptual plans (based off information on uses)
- Create construction set of drawings
- Conduct field assessment (with Suttons Bay Township and GCES)
- Land Use Permit & Site Plan Review
- Prepare contract documents
- Bidding/ Bid Opening and Bid Tabulation

Proposed Schedule

- ☒ The estimated starting date is 11/1/2021. The estimated completion date is 2/28/2022.
- ☐ Work will start 2 weeks after receiving a signed contract, and be completed within XX weeks, weather permitting.

Table of Fees

Task	Description	Estimated Fees
Topographic Survey	Topographic Survey of Existing Conditions	\$2,500
Conceptual Design	Finalize Layout	\$1,000
Construction Documentation	Prepare Construction Plans and Documents	\$7,500
Bidding	Answering Contractors Questions	\$1,000

The total fee to provide these service shall not exceed \$ 12,000

☐ Will be based on a time and materials basis in accordance with GCES's normal rates and charges.

☐ An initial deposit to be applied to the final invoice is required in the amount of \$ 0

Approval

Suttons Bay Township

By: _____

Signature: _____


Title: _____

Date: _____

Gosling Czubak Engineering Sciences, Inc.

Mark J. Hurley, M.S., P.E.

Principal-in-Charge



Terms and Conditions

Description of Services: GCES agrees to perform those professional services described in the attached Contract for Services which is incorporated herein by reference as if the same had been fully set forth.

Payment for Services: The estimated total fee for the services set forth in the Contract for Services. The Client understands and agrees that the aforementioned amount is an estimate for the scope of work described in the Contract. Additional fees may be billed if the scope of the work is changed. A statement for work done in a month will be billed in the following month, and that payment is to be made by the Client within 30 days of the invoice.

Estimated Date of Completion: GCES will complete the performance of the services as indicated with the dates provided in the Contract for Services absent an act, condition, or event beyond the control of the parties.

Ownership of Documents: All original documents, drawings, computer files and survey notes represent the product of training, experience and professional skill. All such items are, and will remain, the property of GCES, regardless if the project is completed. Upon full payment of all amounts due hereunder, GCES will furnish copies of suitable, original drawings and other final work products in the form required by applicable law to the Client. Such documents furnished to the Client are not intended or represented to be suitable for reuse by the Client or others on extensions of the project or any other project. Any unauthorized reuse of documents will be at the Client's sole risk and without liability or exposure to GCES.

Scope of Services Rendered: Client assumes full responsibility for determining the suitability of the described services to meet its needs. If indicated on the attached Contract for Services, such services may include preparation and attendance at public hearings or informational meetings, when so requested by the Client; but this Agreement does not include services that would pertain to the preparation or appearance on behalf of the Client in litigation.

Assignment of Contract: GCES will be solely responsible for all services performed under this Agreement and will supervise and direct the work in accordance with in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and in the same locality. Neither the Client nor GCES may assign, sublet, or transfer their interest in this Agreement, without the prior written consent of the other.

Lien for Services/Attorney's Fees: GCES reserves the right to file any statutorily authorized lien against the property which is the subject of this contractual Agreement in the event payment is not received for services rendered. If GCES is required to file suit to secure payment, GCES shall be entitled to receive its actual attorney's fees and costs incurred in such litigation.

Termination of Services: This contract may be terminated by the Client or GCES should the other fail to perform its obligations under this contract. In the event of termination, the Client shall pay GCES for all services and expenses rendered to the date of the termination.

Limitation of Liability: The Client agrees to limit the liability of GCES on this project for claims, losses or damages and claims expenses to a sum not to exceed \$25,000 or GCES's total fee for services on this project, whichever is greater.

Consequential Damages: Neither the Client nor GCES shall be liable to the other, shall make any claim for any incidental, indirect, or consequential damages arising out of this Agreement. This mutual waiver of consequential damages shall include any consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and GCES shall require similar waivers of consequential damages in all contracts and subcontracts with others involved in this project.

Dispute Resolution: Any claims or disputes between the Client and GCES shall be submitted to non-binding mediation. The Client and GCES agree to include a similar mediation agreement with all contracts, subcontractors, suppliers and fabricators that provides for mediation as the primary method for dispute resolution between all parties.

Entire Agreement: This Agreement constitutes the entire Agreement of the parties and no alteration or amendment shall be effective until such time as it is reduced to writing and signed by both parties.

Permits: GCES will assist the Client with preparation and submittal of permit applications to the approving agencies listed in the description of services. GCES's contract fee estimate for permitting assistance is based on its experience working with the listed agencies. The Client and GCES acknowledge that permitting requirements are subject to the opinions of the permit review official(s) and may result in unforeseen conditions imposed by the permitting official. Any permitting assistance, design changes or inspections made necessary by newly enacted laws, codes, regulations, or interpretations of codes made by permitting and code officials that are not described in the contract services or were unforeseen by GCES at the time that this contract was signed, can be provided by GCES for additional fees. The amount of additional fees required by unexpected permitting or inspection requirements will be presented to the Client for the Client's approval before the additional work is undertaken.



Northwest Education Services

1101 Red Drive
Traverse City
Michigan 49684

231.922.6200 TEL
231.922.6270 FAX
NorthwestEd.org

November 29, 2021

Dear Township Treasurer:

Northwest Education Services, *formerly Traverse Bay Area Intermediate School District*, following a public hearing on December 8, 1994, determined that it would be in the best interest of the District to impose a summer property tax levy to collect all (100%) of the school property taxes. Pursuant to statute a copy of the resolution, as adopted, is enclosed. I am instructed to follow the lead of the school districts constituent to the Intermediate District in that **where a local district determines to impose a summer property tax levy the Intermediate district will do likewise.**

In accordance with the resolution adopted December 8, 1994 (copy enclosed), and reaffirmed by the board on November 2, 2021, (copy enclosed), Northwest Education Services Board, *formerly Traverse Bay Area Intermediate School District*, is requesting that each city and each township or part thereof agree to collect the summer tax levy for the 2022 tax year **if that city or township agrees to collect summer taxes for a school district constituent to the Intermediate.**

Pursuant to 1982 PA 333, an Intermediate School District may restrict the areas in which the levy is imposed and collected to those areas in which a school district or city is concurrently imposing a summer property tax levy.

I have been authorized to negotiate an agreement containing reasonable expenses for the collection of the district's summer tax levy.

Respectfully,

Nick Ceglarek
Superintendent

Annual Summer Tax Resolution

Northwest Education Services (the "District")

A regular meeting of the board of education of the District (the "Board") was held:

☒ in the ISD Conference Center, 1101 Red Drive, Traverse City, MI 49684, within the boundaries of the District, on the 2 day of November, 2021, at 5:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Joseph Fisher, President.

Present: Members Fisher, Carpenter, Birgy, Brown, Scherrer, Tank

Absent: Members McKellar

The following preamble and resolution were offered by Member Scherrer and supported by Member Carpenter:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2022 its previously-adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2022 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the governing bodies on or before December 31, 2021.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are rescinded.

Ayes: Members Fisher, Carpenter, Birgy, Brown, Scherrer, Tank

Nays: Members McKellar

Resolution declared adopted.

Rachael Birgy

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Northwest Education Services, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Rachael Birgy

Secretary, Board of Education



Northwest Education Services

1101 Red Drive
Traverse City
Michigan 49684

231.922.6200 TEL
231.922.6270 FAX
NorthwestEd.org

**NORTHWEST EDUCATION SERVICES
AND
SUTTONS BAY TOWNSHIP**

Agreement for Collection of Summer School Property Taxes

AGREEMENT made this 2nd day of November, 2021 by and between the Northwest Education Services, with offices located at 1101 Red Drive , Traverse City, MI, 49684 (hereinafter called "School District") and Suttons Bay Township with offices located PO Box 457, Suttons Bay, MI 49682, (hereinafter called "Township"), pursuant to 1976 PA 451, as amended, for the providing for the collection by Township of summer levy on all (100%) of School District property taxes for the year 2022.

THE PARTIES AGREE AS FOLLOWS:

1. The Township agrees to collect all (100%) of the total school property taxes as certified by the School District for levy on July 1, 2022, on property located within the Township.
2. The fee for collecting the School District Summer Tax Levy is included in the per parcel payment as negotiated by the Suttons Bay Public Schools.
3. No later than the third Wednesday in June, the School District shall certify to the Township Clerk the school Millage to be levied on property for summer collection in 2022.
4. The Township Treasurer shall account for and deliver summer school tax collections on the same schedule as agreed upon with the Suttons Bay Public Schools. In return for the timely payment, the School District waves any claim to interest earned during the time the money is in Township accounts.
5. General conditions of this agreement negotiated by Township Treasurer and Suttons Bay Public Schools, subject to approval of both Boards.

Northwest Education Services and Suttons Bay Township Agreement for Collection of Summer School Property Taxes

Page: 2

TOWNSHIP:

(Treasurer)

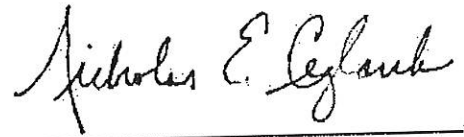
SIGNATURE AUTHORIZED BY BOARD OF
TRUSTEE RESOLUTION OF

_____, 20____

(Supervisor)

(Clerk)

SCHOOL DISTRICT:



(Nick Ceglarek, Superintendent)

SIGNATURE AUTHORIZED BY
BOARD OF EDUCATION
RESOLUTION OF

November 2, 2021

Richard Bahle
1448 NW Bay Shore Dr
Suttons Bay, MI
49682

November 18, 2021

RE: Resignation from current position on the Suttons Bay - Bingham Fire and Rescue Authority

To the Board;

I hereby resign my current Authority Board position effective December 15, 2021.

The Balance of my term runs through August 31, 2023²⁴. I suggest that the Township Board nominate and appoint Dorothy Petroskey to fill the position.

Respectfully submitted,



Rich Bahle